

**2023-2024**  
**Circle of Champions**  
**“VFW Auxiliary” Criteria**

**The following criteria MUST be met to qualify for the Circle of Champions**

(Use this form as a checklist to help you ensure all criteria is met)

The Program Advisor along with Department Membership Chairman, the Department Treasurer and the Department Secretary will be tracking this information.

- ✓ VFW Auxiliary **must be** 100% +3 in Membership by April 15, 2024.
- ✓ Auxiliary President and Treasurer bonded by August 31, 2023 (*VFW Auxiliary By-Laws; Sec. 813B-Auxiliary Treasurer, page 81*)
- ✓ All Auxiliary Officers **must** have dues paid and received at National by December 31, 2023. (*VFW Aux. By-Laws; Sec. 104, Page 15*)
- ✓ Auxiliary quarterly audits must be received by the Dept. Treasurer no later than the due dates as outlined in the National VFW Auxiliary By-Laws; Sec. 814-Trustee.
- ✓ Your Auxiliary **must** donate to the Health & Happiness fund in the amount equal to **\$.25** per member (based on June 30, 2023, Auxiliary membership) and paid to the VFW Auxiliary National Headquarters by November 30, 2023 (*VFW Auxiliary National By-Laws; Yellow pages; page 18*)
- ✓ Your Auxiliary **must** donate to the Hospital Pledge fund in the amount equal to **\$.70** per member (based on June 30, 2023, Auxiliary membership) and paid to Department Treasurer by April 15, 2024.

Your Auxiliary **must** pay a minimum of **\$25.00** donation to the National President Carla Martinez & National Commander in Chief Duane Sarmiento's Joint Special Project which is to raise \$120,000 to build a convenience store at VFW National Home by April 15, 2024. (*This **must** be sent to VFW National VFW Auxiliary National Headquarters, Attn: Joint Special Project, 406 W. 34<sup>th</sup> Street, 9<sup>th</sup> Floor, Kansas City, MO 64111, earmarked **Joint Special Project**. The donation may be paid through MALTA under “Gifts”.*)

- ✓ Your Auxiliary **must** donate to the Disaster Relief Fund in the amount equal to **\$.25** per member (based on the June 30, 2023, auxiliary membership) and paid to the Department Treasurer by April 15, 20234
- ✓ Auxiliary **must be reported** in the following programs by April 15, 2024: **Americanism, Veterans & Family Support and Hospital.**
- ✓ The Auxiliary President, or Auxiliary representative, **must** attend all properly called **District** Convention, District Regular and Special Business meetings, and District School of Instruction (*VFW Auxiliary National By-Laws Section 810A as amended at the 108<sup>th</sup> National Convention on 8/3/2021*).

***Note: The Department President will consider personal observations, or other Department Official Representatives' observations, and/or any communications received from other members regarding the performance and/or leadership of the Auxiliary President, in determining the Circle of Champion results.***

**2023-2024**  
**Circle of Champions**  
**VFW AUXILIARY**  
**YEAR END REPORT**

**NAME:** \_\_\_\_\_

**AUXILIARY #:** \_\_\_\_\_ **DISTRICT #:** \_\_\_\_\_

**Must be received by Department President no later than April 20, 2024  
to be eligible for Circle of Champions**

(Use additional paper if needed)

**Send To:** Teresa Bachand,  
President VFW Auxiliary  
Department Florida  
4956 NW 32<sup>nd</sup> Street  
Ocala, Florida 34482  
[Auxbachand2023@yahoo.com](mailto:Auxbachand2023@yahoo.com)

1. How did you, as the Auxiliary President, communicate with the VFW Auxiliary members outside of your meeting? (Examples: Newsletter, e-newsletter, email, mail, website, phone call, social media) Describe in detail:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Did you, as Auxiliary President, attend the Department BOOT (Building on Organizational Training) CAMP? (If no, why & did your Sr. or Jr. Vice attend in your place) \_\_\_\_\_  
List the names of **all** Auxiliary Officers that attended. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Describe how you, as Auxiliary President and your Officers, mentor new members. Describe in detail: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. How did you, as Auxiliary President, communicate information from Department and District Meetings to the VFW Auxiliary? (If you did not attend, did your representative give a report?) \_\_\_\_\_  
Give a brief explanation. \_\_\_\_\_

# 2023-2024

## Circle of Champions

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5. Did you, as Auxiliary President, appoint Program Chairmen for each of the VFW Auxiliary programs? (*If not why*):

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6. Did your Auxiliary Chairmen use the Department Chairmen's 'Monthly Promotions' available on the Department website ([www.vfwauxflorida.org](http://www.vfwauxflorida.org)) to promote the programs?

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7. Did your auxiliary report in the required programs (**Americanism, Veterans & Family Support and Hospital**)? If not, please explain why?

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8. Did your Auxiliary promote the Department Presidents Special Project? Describe:

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9. Did you, as Auxiliary President, attend the Department Fall Conference and Mid-Winter Conference? If not, explain why & who attended in your absence, your Sr., or Jr. Vice?

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# 2023-2024 Circle of Champions

10. Did you or others from your Auxiliary attend District meeting and or District events? How many did you or a representative attend and what did you attend (meeting/event).

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11. Did you, as Auxiliary President, use the "Building on the Foundation" training guidebook or any other resources found on the National or Department websites? Please explain.

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12. Did you find that any of the resources used help to strengthen your Auxiliary? Explain how

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13. Did you, as Auxiliary President, attend a training session on Organization Knowledge (e.g., Bylaws, Ritual and Booklet of Instructions) at a Department meeting? Date attended? (If not, why & who attended in your absence)

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***Note: the Department President will consider personal observations, or other Department Official Representatives' observations, and/or any communications received from other members regarding the performance and/or leadership of the Auxiliary President, in determining the Circle of Champion results.***